

**WISHEK RENAISSANCE ZONE
Project Application Checklist**

Completed	PROJECT TASK
	Verify property parcel and legal description listed on Wishek-ND.com Renaissance Zone property lookup tool found on resource page.
	Locate or request documentation of property tax assessment.
	Locate copy of prior year ND tax return
	Provide and review North Dakota Renaissance Program Guidelines with tax preparer to accurately project eligible tax incentives for intended project.
	Develop improvement plan for property if rehabilitation project.
	Obtain written estimates for materials and labor required to complete rehabilitation
	Submit improvement plan to city zoning committee for approval.
	Request a certificate of good standing from ND Secretary of State. Download at www.wishek-nd.com/rz
	Complete and submit Renaissance Zone Project Application to Wishek City Auditor along, certificate of good standing, written project estimates and approval of project from city zoning committee.
	Wishek City Council will review application and when approved submit the request to State for final approval.
	DO NOT BEGIN REHABILITATION PROECTS UNTIL STATE APPROVAL HAS BEEN CONFIRMED by Wishek Job Development Authority.