

JDA Board Meeting Minutes

January 11, 2021

Via Teleconference

MEETING OPENING: President Whittney Lipp opened the meeting at 5:30 pm.

Board Members Present: Whittney Lipp, Marilyn Bettenhausen, Adam Feist, Daryl Kaseman, Denise Morman, Nathan Wolf and Jocie Ruff

Board Members Absent: none

Guests: Harry Hagel and Becky Thatcher-Keller

Minutes:

December 14, 2020 regular meeting minutes were reviewed. Motion by Denise Morman to approve, second by Nathan Wolf. Motion carried by unanimous vote.

Financial Report:

The financial report was reviewed and discussed. Motion to approve report by Denise Morman. Second by Jocie Ruff. Motion carried by unanimous vote.

Project Management & Grants

Becky Thatcher-Keller, the new JDA project management and grant writer consultant to JDA, provided a brief review of her experience in economic development and reviewed current priority funding projects for the Wishek Living Center and Wishek Senior Center.

Action Items:

1. Defaulted Loan
Motion by Daryl Kaseman, second by Marilyn Bettenhausen to engage Depuydt Law Office for requesting immediate full payment of loan by borrower and if necessary, proceed to requesting judgement from the court. Motion carried by unanimous vote.
2. Hagel presented an article to encourage alumni to "Come Home to Wishek" for inclusion in the Wishek Alumni Newsletter. Motion by Nathan, second by Daryl Kaseman to authorize payment of up to \$500 for potential invoiced printing and postage costs. Motion carried by unanimous vote.
3. Security State Bank Signatory/Credit Card
Motion by Denise Morman, second by Nathan Wolf to add Harry Hagel as authorized signer to checking account and obtain bank credit card for on-going on-line subscriptions and other JDA business expenses. Motion carried by unanimous vote.

Discussion Items:

1. Whittney Lipp reported that the Wishek City Council is favorably inclined to allow JDA to relocate its office to the mayor's office since all JDA operations work is being completed remotely. Whittney Lipp and Harry Hagel will work towards finalizing particulars prior to next Board meeting.
2. Hagel shared updates on efforts to improve the website content and business interviews related to possible JDA support of local traineeships.
3. Hagel reminded the Board that Becky Thatcher-Keller's current contract base amount is primarily for funding grant research and that additional hours/monies may likely be required to prepare and submit actual grant applications.
4. Hagel asked that any Board members who have not yet done so to stop by the City Auditor's office to execute their oath of public office.

Adjournment

Motion to adjourn at 6:45 pm by Nathan Wolf, second by Daryl Kaseman. Motion carried by unanimous declaration.

Respectfully Submitted by: H. Hagel