

**JDA Meeting Minutes**  
**April 13, 2020 5:30pm**  
**Location: Conference Call – Recording Available**

**MEETING OPENING:** President Whitney Lipp opened the meeting at 5:33 pm.

**Board Members Present:** Whitney Lipp, Marilyn Bettenhausen, Nathan Wolf, Jocie Ruff, Alyssa Conitz, and Harry Hagel

**Board Members Absent:** Adam Feist

**Minutes:**

March 9<sup>th</sup> regular meeting minutes. Motion to approve with correction from Nathan Wolf. Second by Jocie Ruff. Roll call vote: unanimous. Motion carried.

**Treasurer's Report.**

The treasurer's report was reviewed and discussed. Motion to approve treasurer's report from Harry Hagel. Second by Nathan Wolf. Roll call vote: unanimous. Motion carried.

**Action Items:**

1. Business Incentives:
  - a. Renaissance Zone Business Improvement Grant Application from Wishek Chiropractic was discussed. JDA will table discussion until next month. JDA wants to see what the demand is for the COVID-19 Relief Loan Program. JDA advises Wishek Chiropractic that he may go ahead with the project; it will not affect their eligibility.
  - b. Loan Request from Jacobson, Inc, d/b/a Blondie's. Loan request for \$24,000 to consolidate payments. Motion by Nathan Wolf to deny loan request. Second by Harry Hagel. Roll call: Nathan Wolf: Yes; Jocie Ruff: Yes; Harry Hagel: Yes; Marilyn Bettenhausen: Yes; Alyssa Conitz: Yes; Whitney Lipp: Yes. Motion Carried.
2. Talking Trails program was discussed. Cooper advised he does not believe the return on investment is worth it for the JDA to pursue.
3. Corona Grants / Loans and Assistance
  - a. Motion by Harry Hagel to approve a \$2,500 emergency loan program for Wishek located businesses that have been adversely impacted by covid-19 with a maximum loan amount of \$2,500 with 0% interest repaid over 25 months commencing 3 months from the date the governor of north Dakota declares businesses reopen or allowed to return to work. Second by Alyssa Conitz. Amendment by Harry Hagel to distribute up to \$75,000 in loans as approved by Cody Cooper. Second by Alyssa Conitz. Roll call: Nathan Wolf: Yes; Jocie Ruff: Yes; Harry Hagel: Yes; Marilyn Bettenhausen: Yes; Alyssa Conitz: Yes; Whitney Lipp: Yes. Motion Carried. Roll call vote on amended motion: Nathan Wolf: Yes; Jocie Ruff: Yes; Harry Hagel: Yes; Marilyn Bettenhausen: Yes; Alyssa Conitz: Yes; Whitney Lipp: Yes. Motion Carried.
4. Motion by Nathan Wolf to include e-mail discussion concerning April 13<sup>th</sup>, 2020 meeting to official record. Second by Alyssa Conitz. Roll call vote: Nathan Wolf: Yes; Jocie Ruff: Yes; Harry Hagel: Yes; Marilyn Bettenhausen: No; Alyssa Conitz: Yes; Whitney Lipp: Yes. Motion Carried.
5. New Board member discussion. Harry Hagel will be removing himself from the board to pursue other endeavors and avoid potential conflicts of interest. Motion by Marilyn Bettenhausen to appoint Darryl Kasemen for the remainder of Harry Hagel's term. Second by Nathan Wolf. Roll call vote: Nathan Wolf: Yes; Jocie Ruff: Yes; Harry Hagel: abstain; Marilyn Bettenhausen: Yes;

Alyssa Conitz: Yes; Whittney Lipp: Yes. Motion Carried. Motion to accept resignation of Harry Hagel by Alyssa Conitz. Second by Marilyn Bettenhausen. Roll call vote: Nathan Wolf: Yes; Jocie Ruff: Yes; Harry Hagel: abstain; Marilyn Bettenhausen: Yes; Alyssa Conitz: Yes; Whittney Lipp: Yes. Motion Carried.

**Discussion Items:**

1. Cooper advised board of progress in website and traffic statistics.
2. Cooper advised board of progress in delineating an appropriate area to qualify for Mainstreet Slum & Blight Prevention funds. Will bring proposal to City Council.

Motion to adjourn by Nathan Wolf. Second by Jocie Ruff. Motion carried.

Meeting adjourned at 7:09 pm.

Respectfully Submitted.

Nathan Wolf, Secretary