

JDA Meeting Minutes
June 8, 2020
Location: Wishek Civic Center

MEETING OPENING: President Whittney Lipp opened the meeting at 5:31 pm.

Board Members Present: Whittney Lipp, Marilyn Bettenhausen, Jocie Ruff, Alyssa Conitz, Adam Feist and Daryl Kaseman

Board Members Absent: Nathan Wolf

Minutes:

May 11, 2020 regular meeting minutes were reviewed. Motion by Alyssa Conitz to approve with removal of reference to "Harry" on Treasurer's report motion. Second by Jocie Ruff. Motion carried.

Treasurer's Report.

The treasurer's report was reviewed and discussed. Motion to approve treasurer's report from Jocie Ruff. Second by Alyssa Conitz. Roll call vote: unanimous. Motion carried.

Action Items:

1. Business Incentives:
Final determination of Cody Deile funding request for purchase of Weber plumbing pending submission of completed application/paperwork pending from Bank of North Dakota. Motion by Daryl Kaseman, second by Marilyn Bettenhausen to rescind previous funding approval. Motion carried by unanimous roll call vote.
2. Bylaw change:
Motion by Daryl Kaseman to publish open JDA Board positions to the public in advance of expiring terms. Second by Alyssa Conitz. Motion carried. JDA will continue to make recommendations to City Council for final approval and appointment.
3. New Printer.
Motion by Jocie Ruff, second by Marilyn Bettenhausen to purchase new printer for JDA office. Motion carried by unanimous vote.
4. JDA Consultant Contract.
Discussion on whether the current consultant contract was continuing to meet JDA needs and what action is necessary to reduce administrative costs and begin the process of restructuring and refocusing JDA operations. Motion by Marilyn Bettenhausen to eliminate the JDA Director position effectively immediately and proceed to redefining the job duties of potential new director. Second by Jocie Ruff. Motion carried by unanimous roll call vote.

Discussion Items:

1. Cooper advised board of progress in website and traffic statistics.
2. School CoOp Program. Discussion on whether JDA should participate in program by selecting a potential student in Fall 2020. No action at this time.

Motion to adjourn by Alyssa Conitz. Second by Marilyn Bettenhausen. Motion carried.

Meeting adjourned at 8:00 pm.

Respectfully Submitted by: H. Hagel

Minutes approved 07132020.