

JDA Meeting Minutes
August 10, 2020
Via Teleconference

MEETING OPENING: President Whittney Lipp opened the meeting at 5:30 pm.

Board Members Present: Whittney Lipp, Marilyn Bettenhausen, Jocie Ruff, Adam Feist and Daryl Kaseman

Board Members Absent: Nathan Wolf

Minutes:

July 13, 2020 regular meeting minutes were reviewed. Motion by Daryl Kaseman to approve with 1 spelling correction. Second by Jocie Ruff. Motion carried by unanimous vote.

Treasurer's Report.

The treasurer's report was reviewed and discussed. Motion to approve treasurer's report from Jocie Ruff. Second by Daryl Kaseman. Motion carried by unanimous vote.

Action Items:

1. JDA Funding Guidelines
Hagel reviewed drafted guidelines to review funding application eligibility, grant and loan funding. The Board agreed to test the guidelines and revise as needed based upon future funding requests prior to formal adoption.
2. Business Incentives:
 - a. Motion by Jocie Ruff to provide \$5000 Renaissance Zone property improvement grant to Lucky Lanes for roof repairs. Second by Daryl Kaseman. Motion carried by unanimous roll call vote.
3. Bylaw change:
Motion by Jocie Ruff, second by Daryl Kaseman to approve changes to Bylaw Article II regarding composition and selection of Board of Directors. Motion carried by unanimous roll call vote. Key changes as follows:
 - a. Clarify that Board members must reside in the Wishek business service area.
 - b. Public notices will be published of available JDA Board positions.
 - c. New JDA Board members will be approved by the Mayor and complete a public oath of office to be recorded by city government.
4. JDA Board Vacancy
Board agreed to accept resignation of Alyssa Conitz and recommend appointment of Denise Mormon. Motion by Daryl Kaseman, second by Adam Feist. Motion carried by unanimous roll call vote. Recommendation for appointment will proceed to Wishek City Council and Mayor approval prior to next JDA board meeting.

Other Discussion

Hagel reviewed current JDA priority items focused on funding application procedures and on-going communications with local businesses. Future projects to include dental practice consultant to assess options and outreach to determine how JDA can best assist local businesses with staff recruitment.

Meeting adjourned at 7:00 pm.

Respectfully Submitted by: H. Hagel